

Colchester Royal Grammar School

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January 2010

Dear students and parents

Sixth Form German Conference, Thursday 18th March 2010

Once again this year we are organising a day for our students to attend a Sixth Form topic conference organised by Philip Allan Updates in central London. It has been very useful in previous years in offering students additional input on the topics studied for our A level specification. This year's conference includes sessions on:

- Health
- Education
- Advertising
- Tourism
- Immigration

The date of the conference is **Thursday 18th March**. We will travel by train and tube, meeting at Colchester North Station at about 9 a.m. and taking the first cheap day return to Liverpool Street. We expect to be back around 5 p.m.

The cost of the conference and travel is £35, payable as a voluntary contribution. Whilst there is no obligation to attend or to pay, the trip is unlikely to go ahead if all costs cannot be covered by voluntary contributions.

Dress should be smart casual. Students may bring a packed lunch or buy something in the vicinity of the conference centre. Students will be reminded that normal school rules will apply throughout (e.g. those related to tobacco or the consumption of alcohol). Any misconduct may result in a student being unable to take part in future school trips.

We very much recommend this conference and hope that as many of our students as possible will be able to attend. If you would like a place, please return the accompanying consent form, along with a cheque for £35, in an envelope marked '6th Form German Conference' to the Reception post box by **Monday 8th February**.

If you have any questions about the visit, please do not hesitate to contact me.

Yours sincerely

Dr A Hartford
Head of German

Ref: 290086

Sixth Form German Conference, Thursday 18th March 2010

Student's
Name:

Tutor
Group:

1. I would like my son/daughter to take part in this visit.
2. I enclose a cheque (payable to Colchester Royal Grammar School) for £35.
3. I take responsibility for my child's safe transport home from Colchester North Station.
4. I authorise members of staff during the course of the trip to approve any medical treatment for my child considered necessary in an emergency on the advice of a qualified medical practitioner. I set out below details of any medical condition from which he/she is suffering, together with the treatment required in case of illness.

Signed: Date:

Name (BLOCK CAPITALS)

**PLEASE RETURN THIS FORM TO RECEPTION
BY MONDAY 8TH FEBRUARY 2010**